



# Offshore Facility Security Officer

## Course Pre-Requisites

Nil

## Scheduled Dates

- 16-18 February
- 15-17 March
- 20-22 July
- 14-16 September
- 23-25 November

## Course Fee

AUD \$ 2,150

### Includes:

- AMC Search writing materials
- Course notes
- Morning and afternoon tea
- Catered lunch
- ISPS Code booklet

## Course Duration

20 hours (conducted over 3 days)

## Venue

The venue is determined by the location of the majority of the course participants. Participants are advised of the location approximately 4 weeks prior to the scheduled date.

## Contact Details

- Website:  
[www.amcsearch.com.au](http://www.amcsearch.com.au)
- Postal address:  
Locked Bag 1400  
Launceston Tas 7250
- Delivery address:  
Newnham Drive,  
Newnham Tas 7248

## Course Aim

Under the terms of the MTOFSA and Maritime Transport and Offshore Facilities Regulations (MTOFSR), offshore facilities are required to designate a Head Security Officer (HSO) and an Offshore Facility Security Officer (OFSO) for each of its facilities together with an Offshore Service Provider (OSP) who must appoint an Offshore Service Provider Security Officer (OSPSP). These courses are designed to provide Qualifications, Training and Certification in compliance with the regulations for Head Security Officers, Offshore Facility Security Officer and Offshore Service Provider Security Officer.

## Course Times

Days 1 and 2: 0900-1700, Day 3: 0900-1600 (*May vary on individual timetables*)

## Content

A participant successfully completing the Offshore Facility Security Officer (OFSO) programme will be able to:

- Conduct an initial security survey of the facility and facilitate the completion of the security assessment for the security plan
- Ensure the development and maintenance of the security plan
- Implement the security plan
- Undertake regular security inspections of the facility to ensure the effectiveness and adequacy of security measures
- Facilitate security plan reviews
- Recommend and incorporate modifications to the security plan in order to:
- Correct deficiencies in the plan; or
  - update the plan to take into account changes to the facility
  - Enhance security awareness and vigilance of facility personnel
- Ensure that standards for personnel with, or who have been assigned, security duties and responsibilities are met and that adequate training is provided to the personnel
- Report to the relevant authorities, and maintaining records of, occurrences which threaten the security of the facility
- Liaise with ship security officers and offshore industry participants' security officers
- Co-ordinate with security, police, fire, ambulance, medical, search and rescue services, as appropriate
- Ensure that security equipment is properly operated, inspected, tested, calibrated and maintained
- Confirm the identity of persons intending to enter the facility
- Provide advice to the secretary on the operational and safety aspects of the implementation of security and control directions
- Communicate and coordinate the implementation of security and control directions

## Certificate

An AMC Certificate will be issued to participants who satisfactorily complete the course.

## Delivery Strategy

The course will be delivered by classroom theory sessions.



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## Assessment Strategy

Assessment is undertaken over a 2.5 day period, via the following procedures:

- Role play: Participants are presented with the opportunity of displaying behavioural and inter-personal skills in a simulated context. Role play exercises are usually open-ended and person-centred.
- Practical display: The completion of a specified task, set of procedures normally performed under close supervision using a checklist, or an examination.
- Oral questioning: A response is provided to a series of oral questions presented in order to demonstrate understanding of principles or reasoning behind the action taken.
- Written examination: An open book examination is conducted in which a 70% pass mark is required.

## Safety Information

Course participants are requested to note the following safety information:

Enclosed footwear must be worn at all times. The AMC Occupational Health & Safety requirements will be adhered to throughout the course. Government regulations prohibit smoking in classrooms or within 10 metres of buildings.

## Application

Online via: <http://www.amcsearch.com.au/courses/>. This facility provides for course fees to be paid by a secure online transmission of your credit card details. Credit card payments are processed using eWAY secure online payment technology. Mastercard, Visa, Amex and Diners are accepted.

## Short Course Team

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## Terms

1. To secure your enrolment, payment of 50% of the course fee is required. Cancellations up to 15 working days prior to the scheduled date will be accepted without penalty. Cancellations less than 15 working days will be subject to 100% cancellation fee.
2. AMC Search reserves the right to cancel the course if insufficient registrations have been received by seven days from commencement of course. Any fees paid for cancelled courses will be refunded in full.
3. When making flight bookings please ensure you book on a fully refundable basis.